

Level 2 National Certificate for Personal Licence Holders



The Important Stuff!

This qualification is open to all candidates who are preparing to work, or who are already working, in licensed retail, who seek employment or self-employment supervising premises with Premises Licences that authorise the sale or supply of alcohol, and other licensable activities.

Candidate entry requirements

There are no formal entry requirements for this qualification. However, candidates should have a level of English that enables them to communicate effectively within the context of a licensed retail environment. In this context, the level of English required is equivalent to the UK National Language standards Level 2.

How long is the Course?

1 day delivery

Aims:

The aims of this qualification are to enable candidates to develop:

- Understanding of the system of licensing and control in respect of licensed premises and licensable activities
- Understanding of the legal and social roles and responsibilities of Personal Licence Holders
- Knowledge of the minimum legislation requirements and basic operating procedures in licensed premises
- Understanding of the licensing objectives and of the Personal Licence Holders' legal and social responsibilities in respect of the responsible use of alcohol, reducing crime and disorder and preventing drug use and drug dealing and the protection of children



Course Layout:

There are two compulsory units in this qualification.

Unit 1 – licensing Law

- Licensing Authorities
- Personal Licences
- Premises Licences
- Operating schedules
- Permitted temporary Activities
- Unauthorised licensable activities
- Police powers

Unit 2 – Other legal and social responsibilities of the Personal Licence Holder

- Duties of the personal licence holder
- Disorderly conduct on licensed premises
- Alcohol
- Protection of children
- Rights of entry

A qualification of this type is a legal requirement under the Licensing Act 2003 for applicants for a personal licence. Candidates must successfully complete the requirements for the two compulsory units to achieve a certificate for the full qualification

Assessment objectives

The tests of underpinning knowledge enable candidates to demonstrate their ability to:

- Understand the licensing laws and how they apply to their effective business conduct
- Identify the social responsibilities of the licensee in respect of achieving the licensing objectives
- Be aware of solutions to specific situations likely to be encountered in their role as licensees



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